# Quest A+ Accessing Provincial Achievement Tests

Examination Administration, Alberta Education

Albertan

#### **Quest A+ Accessing Provincial Achievement Tests**

Distribution: This document is posted on the <u>Quest A+ webpage</u>.

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# Contents

Accessing Provincial Achievement Tests	1
Test Security	1
Test Readiness	1
Log in	1
Navigating the Website	6
Written Response	6
Spell Check	6
Multiple Choice	7
Numerical Response	7
All Questions and Bookmarked Questions	8
Connection Problem	9
Teacher Tools	10
Results and Scoring	11
Contact Alberta Education	11

# **Accessing Provincial Achievement Tests**

#### **Test Security**

- PC's and Macs The computer must have Lockdown Browser installed. It can be school owned or student owned. It can be downloaded here: <u>https://questaplus.alberta.ca/help</u>.
- Chromebooks The Google Administrator must contact <u>Alberta Education</u> for directions to configure school owned Chromebooks. Student owned Chromebooks cannot be used to write secured exams.

#### **Test Readiness**

- Accommodations If students are using an audio accommodation: check to make sure the audio on the device is not muted and is at an appropriate level before accessing the exam. Audio accommodations are only available for Part A exams. Please contact <u>special.cases@gov.ab.ca</u> if you require MP3s.
- French Language If students are writing an exam in French, the keyboard on the device needs to be changed to the French Canadian keyboard before accessing the test. Also, Quest A+ now has a French interface. If you go to the home page, you can click on the link that says, Français, at the top of the screen to change Quest A+ to French.



Exam Links

# Log in

To log in and access a diploma exam, follow these instructions:

 Go to <u>Alberta Quest A+</u>
 Click on "Secured Exams" Quest A+ Your access point for provincial assessment

Ô	Secured Exams	Practice Tests	1. Teacher Tools
-	Access to field tests, diploma exams, provincial achievement tests and other secure assessment.	Subject and grade specific released items students can use to prepare for a secured exam.	For supervisors proctoring a secured exam, printing writter responses, or requesting field test scores.
Help	and contact information		
Help			

- Enter Exam PIN provided by Alberta Education
- Click "Find Exam"

## Quest A+

ur access point for provincial assessment

Exam PIN	
Exem Piti will be provided by your teacher	
5o Back	
50 Back Secured Exam Frequently Asked Questions	
Go.Back Secured Exam Frequently Asked Questions What is an exam PIN?	+
Go.Back Secured Exam Frequently Asked Questions What is an exam PIN? How do I participate in Field Testing?	+ +

• Students enter their birth date and Alberta Student Number (ASN). If both are correct, they will be able to click the, "**Next**" button. If not, check to ensure they have been entered correctly. If errors persist, check with your office administrative assistant to confirm the student information matches what is in PASI.

# Quest A+

Your access point for provincial assessment

English Language Arts 6 Written Response Achievement Test

	Scheduled Start Date April 28, 2020 at 12:57PM		Exam Pin x4Wj7v	
	<b>Maximum Time Limit</b> 5 hours		School Code 4201	
2	Your Student Inform	nation		
	Birth Date			
	ASN			
	Your Alberta Student Number (ASN) is 9 digits			
	Next Go Back			

 Students will then have to check off if they were home schooled or not. Then they will have to check if they completed the course in the same year as testing or not. For example, most students will complete the course in the same year as testing, but a grade 8 student in a grade 8/9 split class who is writing the PAT will check, "I completed this course in a year other than the year of testing."

#### Quest A+

Your access point for provincial assessment

English Language Arts 6 Written Response Achievement Test Scheduled Start Date Exam Pin December 9, 2019 at 7:37AM ZQ84Vo Maximum Time Limit School Code 5 hours 3397 Birth Date Alberta Student Number October 10, 1980 8010-3836-5 First Name Last Name Case-A Test Extra Questions 3 Home Education I was not home schooled for this subject O I was home schooled for this subject School Year Type I completed this course in the same school year as the testing  $\bigcirc$  I completed this course in a year  ${\rm other}$  than the year of testing

 Students will now check if they require accommodations. If they have used accommodations throughout the school year and have permission from the school, they check the box, "I use accommodations granted by my school to write tests."

### Quest A+

Your access point for provincial assessment

Next

English Language Arts 6 Written Response Achievement Test

Scheduled Start Date April 28, 2020 at 12:57PM

Maximum Time Limit 5 hours

Birth Date October 10, 1980

First Name Case-A

No

Exam Pin x4Wj7v

School Code 4201

> Alberta Student Number 8010-3836-5

Last Name Test

Completed course in same school year Yes

Accommodations Used

I was home schooled

I have **not** been granted accommodations by my school to write tests
 I use accommodations granted by my school to write tests

Next

- Students can check which accommodation(s) they require. (The exam time is automatically doubled, so do not choose Additional Writing time as an accommodation.)
- The supervisor will then have to enter the Supervisor PIN to enable the accommodation. Click, "**Next.**"
- To enter Additional Writing Time in case of exam disruption, see <u>Test</u> <u>Dashboard.</u>

est A+	• for provincial assessment	
	English Language Arts 6 Writte	en Response Achievement Test
	Scheduled Start Date	Exam Pin
	April 28, 2020 at 12:57PM	x4Wj7v
	Maximum Time Limit	School Code
	5 hours	4201
	Birth Date	Alberta Student Number
	October 10, 1980	8010-3836-5
	First Name	Last Name
	John	Smith
	I was home schooled	Completed course in same school year
	No	Yes
4	Accommodations Used	
	I have not been granted accommoda	tions by my school to write tests
	<ul> <li>I use accommodations granted by my</li> </ul>	school to write tests
	Audio - visual impairment	Audio - learning and/or physical disabil
	Additional writing time	Scribe
	Large print version	Braille version
	Reader	Sign language interpreter
	Recorded response	Miscellaneous
	Provenciary DHI	
	Supervisor Pire	

Go Back

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 The test instruction pages will then display. You can read the instructions and then click, "Close."



The test will then download. • Once every student has successfully downloaded the test, the test supervisor can inform students of the Start Code provided by Alberta Education. This is the Supervisor's control over when the test begins. Only distribute the start code once every student is ready to start writing the test. Then click, "Start Test". Please note the code is case sensitive.

#### Quest A+

Your access point for provincial asses



# Navigating the Website

All associated resources (e.g., data booklets, readings, other sources, etc.) are automatically displayed in a split-screen format in Quest A+. The following diagrams show the various components of written-response, multiple-choice and numerical-response questions.

### Written Response

Hide time Last save
Alberta English Language Arts 30-2 Time remaining O 2h 39m () A Gaved 1 min ago A
ASSIGNMENT RESOURCES Save Show all questions Bookmark question
Zoom out Question sources $Q$ $Q$
Section I: Narrative Writing (Suggested time—70 minutes) Thesaurus
Assignment
Look at the picture provided. Use your imagination to write a story that the picture has helped you to think about.
When writing your story, <b>be sure to</b>
consider your audience     forus on your purpose     organize your thoughts appropriately in sentences and paragraphs     use vocabulary that is interesting and descriptive     edit your work directly on your writing     budget your time
Word count
Instructions < Back 0 words Next > Finish Tee

### **Spell Check**

To ensure spellcheck is turned on, make sure the check mark at the bottom of the screen is orange. If it is grey, hover over the icon with your pointer and you will see a power icon pop up. Click on the icon and it will enable spell check.

Alberto. Practice Written Response		() 5h 59m	Ø												c	ase-A Test
ASSIGNMENT		S	ave						w	R 1	۵					
Q 100% Q		6	¢	в	ΙU	F	Ξ	ą.	≡	t≡	~ }	≣ ~	:≣ ~	ē.	Ξ×	x <sup>2</sup>
		ж	ō	ß	QΩ		Q	Q								
Writing Response Oversian 1. Debrig an a strate for A Diplome Forum or Provincial Achie the writing promyt will appear in this area.	venos Tes,															
															-	00
Instructions	< Back	0 words				lext >									Fin	ish Test

### **Multiple Choice**



### **Numerical Response**



## **All Questions and Bookmarked Questions**

Albertas Science 9	Q	55m 🔌			
TEST RESOURCE(S)			Show all questions		Q 100% Q
Q 100% Q < 1/2 >				Bookmark quest	ions
Science 9 Two-sided Data Sheet (Electricity Formula:	on Back)	- I	Use the j	following information to answer question 7.	
Periodic Table of the First Eighteen Elemen	ts 18		The graph below shows the n species and the population of	me nectar from freweed plants as a component of their elationship between the population of each of the four is f fireweed plants in a test area.	nsect
Legend for Elements Key Key 2 3 624 4 501 Solid Gas Liquid Armin-3 6.94 - Manic man 13 - 5 624 4 501 Solid Gas Liquid Armine 13 - 1 1 - Mark common 1 - 1 1 - Mark common 1 - 1 1 -	14 15 16 17 He 10 0 7 10 18 10 9 10 19 10 10 10 10 10		1 t		
	Shows answered and unar	nswered questions			
All questions view All Ques	tions 17 Answered 🔵 38 No	ot Answered 🗙 2	2 Bookmarked	×	
			Bool	kmarked questions	
• MC 1	MC 10 O MC 20	O MC 29	O MC 37	O MC 47	
MC 2	MC 11 O NR 2	O <u>NR 3</u>	O MC 38	O MC 48	
• <u>NR 1</u>	MC 12 MC 21	O MC 30	O MC 39	O NR 5	
• <u>MC 3</u>	MC 13 MC 22	O MC 31	O <u>MC 40</u>	O MC 49	
• <u>MC 4</u>	O MC 14 📕 O MC 23	O MC 32	O MC 41	O MC 50	
• <u>MC 5</u>	MC 15 O MC 24	O MC 33	O MC 42		
• <u>MC 6</u>	MC 16 MC 25	O MC 34	O MC 43		
► MC7	MC 17 O MC 26	O MC 35	O MC 44		
O MC 8	MC 18 O MC 27	O <u>NR 4</u>	O MC 45		
● MC 9	O MC 19 O MC 28	O MC 36	O MC 46		

If a student clicks "Finish Test," a confirmation window will appear. The information in the window indicates unanswered questions and questions to review.

Are you finished?								
0	50 Question(s) Not Answered							
Bookmarked								
Submit Test								
Review Answers								

At this point, the student can click, either "Submit Test" or, go back to the exam and make changes by clicking, "Review Answers".

If they click, "Submit Test" they will see the message below. At this point, they can still return to the test for review if needed.



When the student clicks, "Exit Test" they will return to the Exam PIN entry page. If they are certain they have finished the exam, they can close their browser. If a student needs to regain access to the exam at this point, they will need to log back into the exam with the help of the supervisor using the supervisor PIN.

#### **Quest A+ on Chromebooks**

- When using zoom on a Chromebook, you can use two fingers on the trackpad (mouse) to zoom in and out and move around. Also, if you put your curser to the right side of any question or resource, the scroll bar will appear when zoomed in.
- To enable full screen press on the top row of the keyboard. This will show the word count.

#### **Connection Problem**

This is the most common error a student may encounter during the exam. It means there is a problem with the internet connection, or the connection between Quest A+ and Alberta Education servers. This popup ensures that students will not lose their work by typing while being disconnected. Check to make sure the student is connected to the internet. They may have to move closer to a router, or try another device. Click on the **Refresh** button at least three times. If the student cannot establish connection, click **Exit Test**, and log into the exam again.



# **Teacher Tools**

Exam supervisors must be familiar with the "Test Dashboard" to monitor students online while they are writing their exams. This is to ensure there are no Internet connection problems.

• Click on "Teacher Tools"

Click on "Teacher Tools"	Alberta, Quest A+								
	Quest A+								
	Your access point fo	or provincial assessme	nt						
	Exam Links								
	Access to field ter exams, provincial tests and other se assessment.	ns diploma achievement scure	Practice Tests Subject and grade specific released items students can use to prepare for a secured exam.	Icacher Tools     For supervisors proctoring a     secured examp printing written     responses, or requesting field     test scores.					
	Help and contact in	formation							
	Help								
	Contact us								
	Quest A+								
Click on "Toot Doobboard"	Your access point for p	provincial assessment							
Click on Test Dashboard									
		Biology 30 Machine S	Scored June Diploma Exam						
		Scheduled Start Date February 11, 2020 at 8:53 AM	Exam Pin 2BF3Ud						
		Maximum Time Limit 6 hours	School Code 1375						
		Teacher Tools							
		Test Dashboard							
		I want to proctor a secured e	exam						
		Go Back							

The Dashboard will open showing a list of all the students writing the exam



•

Subject Practice Writte	en Response	Students Finished 4/5	Exam PIN icKBC3	Exam Duration 6h 00m	¢	Update	🖶 Print All 🔢 Pause All
Last Name 🕇	First Name	Update Status	Remaining Time	Additional Time (min)	Start/Pause	WR1 WR2	WR 3 Completion Status
Test	Bee GOA	Finished	6h 00m	0	II	•	🕞 🗸 Finished
Test	Case-C	Finished	5h 59m	0		•	Finished
Test	Case-D	Finished	5h 59m	0	П	ē	Finished
Test	Case-E	📀 Responses up to date	5h 52m	CT 10	П	ō	📑 🛹 In progress
Test	Case-A	Finished	5h 47m	0	-	•	Finished
					Students per p	age 10 👻	1-5 of 5  < < > >

Go Back

The Test Dashboard is necessary for the supervisor in a variety of ways:

- Update Status used to ensure students are connected to the Internet.
- Additional Time In case of a disruption to a student's exam, you can click on the additional time icon to add up to 60 minutes of additional writing time.
- Print All print all responses for all students on the list
- Pause All in case of emergency, you can pause the exam for all students so that the countdown timer stops.
- Start/Pause In case of an individual student exam disruption, you can pause the exam for an individual student.
- WR1, WR2, WR3 you can click on the print icon to print an individual student's response(s).

# **Results and Scoring**

If schools are locally marking written response exams, they will have a week to access student responses. Teachers will need to mark online during this week, or print the responses to mark at a later date.

To receive the preliminary results for machine scored exams, principals need to access the Alberta Education website.

- Go to https://alberta.ca/education/
- Log in with your Alberta Education account (or create an account if you don't already have one)

My Applications

- Click on the button
- Click on Preliminary Results Grade 6/9 under Provincial Achievement Tests

If you are a principal and do not see Preliminary Results Grade 6/9, then you will need to call the client services help desk at 780-427-5318 and request it to be added to your account.

# **Contact Alberta Education**

Jennifer Phillips Online Assessment Specialist 780-415-0824 Ian Drysdale Coordinator, Online Exam Administration 780-644-1099